INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the Meeting

Date: 18 August 2025
Time: 2:00 PM
Venue: Board Room, St. Vincent Block, De Paul Institute of Science & Technology

Members Present:

List of members present with their designation and signature is attached

Agenda of the Meeting:

1. Presentation of Previous Meeting Minutes
2. Milestones and Achievements
3. Stakeholders' Suggestions and Feedback
    a. Curriculum Relevance
    b. Skill Building Inputs
    c. Outreach Activities
    d. Student Support
4. Any Other Matters

The meeting began with a silent prayer, followed by a welcome address highlighting the role of IQAC as a platform to consolidate academic and institutional progress. Fr. (Dr.) Johny Chacko Mangalath V.C. the Principal and the Chairperson of IQAC welcomed all to the meeting. The objectives of the meeting were framed around reviewing achievements, identifying challenges, and generating suggestions from stakeholders for sustained quality enhancement.

Minutes

Agenda 1: Presentation of Previous Meeting Minutes

- The minutes of the previous IQAC meeting were read by the IQAC secretary and the members formally confirmed the minutes.
- Members noted that the implementation of action points from the last meeting had shown measurable progress.

- The newly constituted IQAC team was introduced, and the committee acknowledged the importance of continuity and collective responsibility in institutional quality improvement.

Agenda 2: Milestones and Achievements

- A detailed presentation by the IQAC coordinator Ms. Dinumol Philip outlined the academic, co-curricular, extension, and student support activities carried out since the last meeting.
- The committee observed that systematic improvements in academic processes, student participation, and social responsibility initiatives reflected a culture of continuous growth.
- Members recognised the value of positioning the institution as a centre of both academic excellence and social relevance.

Agenda 3: Stakeholders' Suggestions and Feedback

(a) Curriculum Relevance

- The members commented that the institution's progress was visible in many domains, yet branding efforts require further strengthening.
- Organising high-profile public events was suggested as a means of building institutional identity and community connection.
- The aspiration to move towards autonomous status was seen as a positive direction; however, members highlighted the need for adequate groundwork, especially in terms of curriculum flexibility, governance structures, and internal quality systems.
- Implementation of FYUGP and NEP 2020 was identified as a complex challenge. It was noted that decentralisation and lack of clarity on regulations are creating uncertainty for students and faculty, necessitating constant dialogue and orientation.

(b) Skill Building Inputs

- Industry representatives stressed the need to integrate emerging skills into the curriculum, with a focus on employability in dynamic sectors.
- It was agreed that while technical skills are essential, equal importance should be given to adaptability, teamwork, leadership, and professional ethics.
- Members highlighted the need for periodic impact assessments of programmes to measure actual employability outcomes and relevance in the job market.
- Discussions also pointed to the potential of introducing value-added courses, certificate programmes, and short-term skill-oriented training modules.

(c) Outreach Activities

- Strengthening outreach programmes was identified as vital for aligning institutional growth with social accountability.
- Members discussed the importance of creating platforms for students to learn about citizenship, human rights, constitutional duties, and social responsibility in a practical manner.
- It was recommended to scale up expert lectures, capacity-building workshops, and awareness campaigns on critical social issues such as mental health, substance abuse, and civic participation.
- Existing initiatives in collaboration with Citizen Enlightenment Forum, *No to Drugs* campaign, and NSS-led projects such as *Padheyam* (food sharing) and *Snehaswaram* (elderly care)—were commended.

(d) Student Support

- The importance of robust mentoring and counselling services was underlined, given the academic, emotional, and career-related challenges faced by students.
- Strengthening career guidance and placement support was seen as critical to preparing students for competitive job markets.
- It was also recommended to integrate structured feedback mechanisms so that parents and students can contribute meaningfully to institutional development.
- Student representatives called for research and development-based orientations to encourage innovation.

Agenda 4: Other Matters

- Members discussed the scope for formal collaborations with nearby panchayats and municipalities through Memorandums of Understanding (MoUs). Such collaborations could lead to joint community development projects and enhance the institution's visibility at the grassroots level.
- Strengthening partnerships with block and district-level bodies was considered as a way of deepening institutional engagement in policy-oriented and welfare-driven activities.
- Suggestions were made to establish academic Chairs in specialised domains, which could provide thought leadership and encourage innovation in teaching, research, and extension.
- Developing a stronger research and development orientation among students was highlighted as a priority, with proposals to promote student-led projects, research clubs, and faculty mentorship.

- Opportunities for institutional involvement in health and social awareness programmes were explored, including mobile medical units in tribal areas, cancer awareness campaigns, and collaborations with local health departments.
- Clarifications were sought on the practical difficulties of implementing NEP 2020 and FYUGP. It was agreed that proactive measures, such as structured orientation programmes for students and faculty, would be necessary to manage the transition effectively.

The meeting concluded at **3:30 PM** with an expression of gratitude to all members for their active engagement and constructive suggestions, reinforcing the institution's commitment to academic quality and social responsibility.

Dr. Mini K.P.	Ms. Dinumol Philip	Fr. (Dr.) Johny Chacko Mangalath V.C.
IQAC Secretary	IQAC Coordinator	IQAC Chairperson